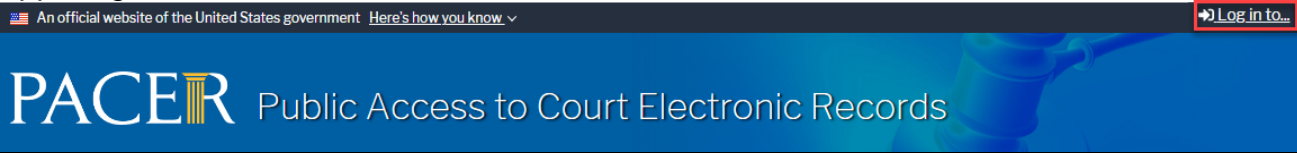
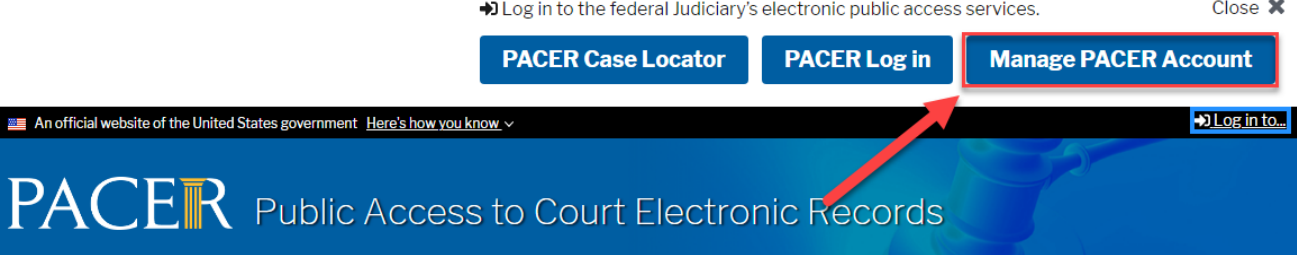
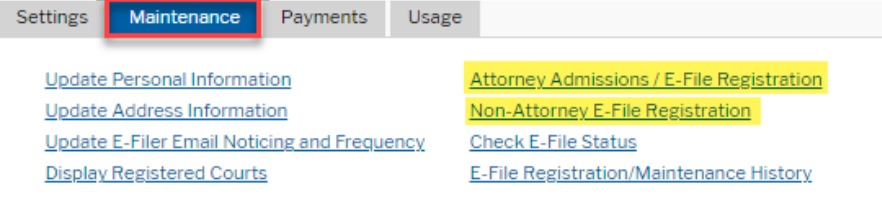


Request E-Filing Privileges

STEP	ACTION
1	<p>Open a web browser and navigate to www.pacer.gov, and click on the Log in to link on the upper right of the screen.</p> 
2	<p>Click the Manage PACER Account button.</p> 
3	<p>Log in using your Training PACER credentials.</p> <p>Login</p> <p>* Required Information</p> <p>Username * <input type="text"/></p> <p>Password * <input type="password"/></p> <p><input type="button" value="Login"/> <input type="button" value="Clear"/> <input type="button" value="Cancel"/></p> <p>Need an Account? Forgot Your Password? Forgot Username?</p> <p>This is a restricted government website for official PACER use only. All activities of PACER subscribers or users of this system for any purpose, and all access attempts, may be recorded and monitored by persons authorized by the federal judiciary for improper use, protection of system security, performance of maintenance and for appropriate management by the judiciary of its systems. By subscribing to PACER, users expressly consent to system monitoring and to official access to data reviewed and created by them on the system. If evidence of unlawful activity is discovered, including unauthorized access attempts, it may be reported to law enforcement officials.</p>
4	<p>Select the Maintenance tab, then click the appropriate E-File Registration link.</p> 
5	<p>From the Court Type drop-down list, select U.S. Bankruptcy Courts. From the Court drop-down list, select Minnesota Bankruptcy Court (train). Click Next.</p> <p>Account Number 7041909 Username jjacobson Account Balance \$0.00 Case Search Status Inactive Account Type Upgraded PACER Account</p> <p>In what court do you want to practice?</p> <p>* Required Information</p> <p>Court Type * <input type="text" value="U.S. Bankruptcy Courts"/></p> <p>Court * <input type="text" value="Minnesota Bankruptcy Court"/></p> <p>Note: Centralized attorney admissions and e-file registration are currently not available for all courts. If you do not see a court listed, please visit that court's website. To find more information on all courts, visit the Court CM/ECF Lookup page.</p> <p><input type="button" value="Next"/> <input type="button" value="Reset"/> <input type="button" value="Cancel"/></p>

6

Review the Court's local policies and click **E-File Registration Only**.

What would you like to apply/register for?

E-File Registration Only

Pro Hac Vice

Federal Attorney

[Before continuing, view the local Policies and Procedures on Electronic Filing for the selected court](#)

The U.S. Bankruptcy Court for the District of Minnesota requires that attorneys file all documents electronically

7

Complete the required information,

Filer Information

* Required Information

Role in Court * Attorney

Title Select a title or enter your own

Name Joshua Jacobson

I acknowledge that I am submitting the e-file registration for the individual listed above. **Note: If more than one individual uses this account, you must create a new PACER account for the individual who needs e-filing privileges, if she or he does not already have one. ***

Please verify your address. You may also enter a different address from the one provided for your CSO account.

Use a different address. Checking this will clear the address fields below.

Add any additional filer information, and

Additional Filer Information

Already Admitted at Court Select Court

Court Bar ID

Other Names Used

Most Recent Case (in court where you are registering)

State Bar ID

State Select State

Select email options. Click **Next**.

Delivery Method and Formatting

Use a different email. Checking this will clear the primary email fields below.

Primary Email * mnb.uscourts.test+aty53@gmail.com

Confirm Email * mnb.uscourts.test+aty53@gmail.com

Email Frequency * Once Per Day (Daily Summ)

Email Format * HTML

Next

Back

Reset

Cancel

8	<p>Add any additional credit card information. Click Next.</p> <p>Payment Information</p> <p>NOTE: Not all courts accept ACH payments. If the court to which you are making a payment does not accept ACH, then ACH payments will not be available as an option during payment. In addition, the PACER Service Center does not accept ACH payments for PACER (case search) fees.</p> <p>This section is optional. If you do not enter payment information here, you may do so later by selecting the Make One-Time PACER Fee Payment option under the Payments tab.</p> <p>Select your method of payment from the Add Credit Card and Add ACH Payment options below. You may store up to three payment methods.</p> <p>To designate a card as the default for e-filing or admissions fees, click the Set default link in the box(es) below. To remove the card as a default, click the Turn off link.</p>
9	<p>Review and Acknowledge the Terms and Conditions. Click Submit.</p> <p>E-Filing Terms of Use</p> <p>Attorney E-filing Terms and Conditions</p> <p>Click here to download a printable version of the Attorney E-filing Terms and Conditions</p> <p><input checked="" type="checkbox"/> Click here to acknowledge that you have read and agree to the terms and conditions above, and this constitutes your signature for registration. *</p> <p><input checked="" type="checkbox"/> Click here to acknowledge that you have read and agree to the local requirements for the court in which you are registering. Click here to view local Court Policies and Procedures. *</p> <hr/> <p>Your e-file registration will be processed by the selected court. You will receive an email notification from the selected court regarding the status of your admissions and registration as well as any additional information or instructions at the email address provided.</p> <p>Note: We protect the security of your information during transmission using Secure Sockets Layer (SSL) software, which encrypts information you submit.</p> <p>Submit Back Reset Cancel</p>
10	<p>Your request is complete. Click Done. You will receive an email from the Court that your CM/ECF account has been created and you are ready to file. If you do not hear from the Court in 48 hours, call the Court's technical help desk at 612-664-5275.</p> <p>Confirmation Page</p> <p>Thank You for registering!</p> <p>Your request has been forwarded to the court. You will receive an email when the registration has been processed. To check the status of your request, log in to Manage My Account and select the E-File Registration/Maintenance History from the Maintenance Tab.</p> <p>Done</p>
11	<p>For questions, please contact PACER at 1-800-676-6856.</p>