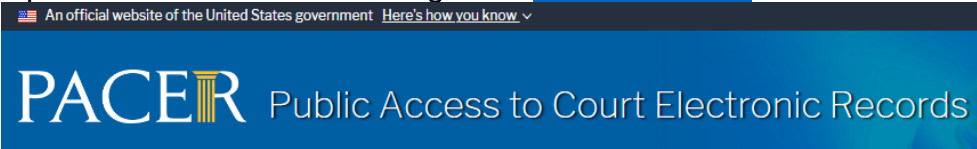
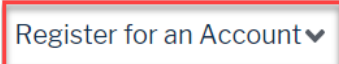
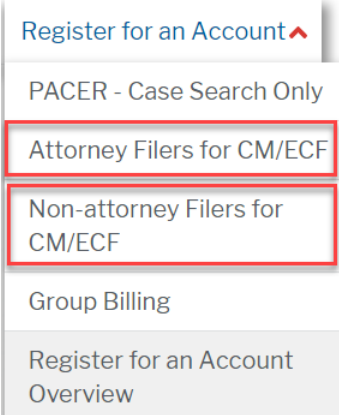
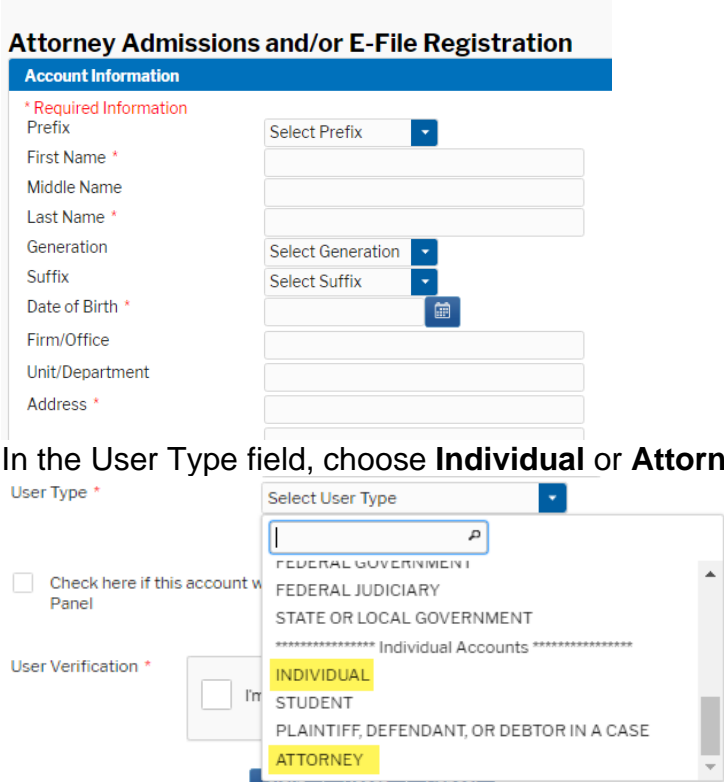
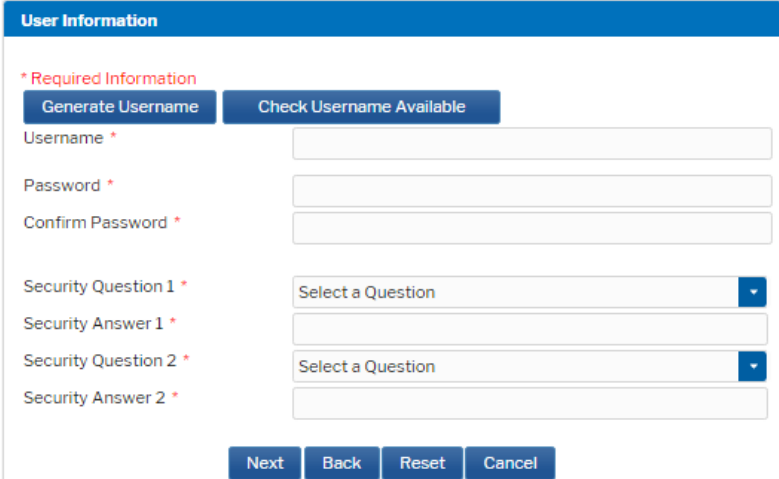
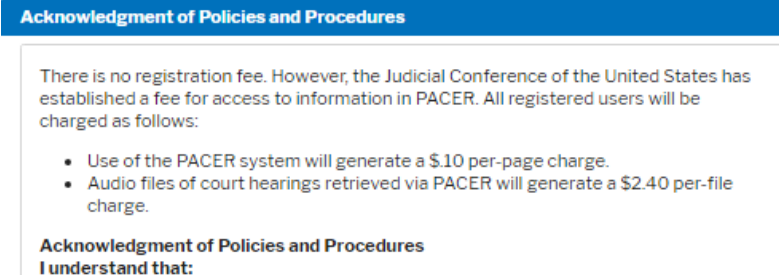
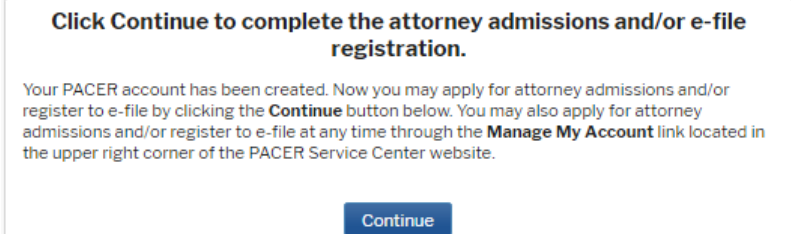


## Register for a NEW PACER Account

All filers must have an individual PACER account to file in NextGen CM/ECF. Follow the steps below if you do not have a PACER account or share an account with others in your law firm.

STEP	ACTION
1	<p>Open a web browser and navigate to <a href="http://www.pacer.gov">www.pacer.gov</a>.</p> 
2	<p>Click <b>Register for an Account</b> from the menu bar.</p> 
3	<p>Click <b>Attorney Filers</b> or <b>Non-attorney Filers</b> and click <b>Register for a PACER account</b>.</p> 
4	<p>Enter the required information in the registration form (designated by a red asterisk "**").</p> <p><b>Attorney Admissions and/or E-File Registration</b></p> <p><b>Account Information</b></p> <p>* Required Information</p> <p>Prefix <input type="text" value="Select Prefix"/></p> <p>First Name * <input type="text"/></p> <p>Middle Name <input type="text"/></p> <p>Last Name * <input type="text"/></p> <p>Generation <input type="text" value="Select Generation"/></p> <p>Suffix <input type="text" value="Select Suffix"/></p> <p>Date of Birth * <input type="text"/></p> <p>Firm/Office <input type="text"/></p> <p>Unit/Department <input type="text"/></p> <p>Address * <input type="text"/></p> <p>In the User Type field, choose <b>Individual</b> or <b>Attorney</b><sup>1</sup>.</p> <p>User Type * <input type="text" value="Select User Type"/></p> <p><input type="checkbox"/> Check here if this account will be used for the Public Access Panel</p> <p>User Verification * <input type="checkbox"/> I'm a new user</p> <p>Click <b>Next</b>.</p> 

<sup>1</sup> If you work for a government agency, please make the appropriate selection under "Government Accounts" instead of selecting an individual or attorney account.

5	<p>Create a Username and Password and select Security Questions. Click <b>Next</b>.</p> 
6	<p>Enter payment information if desired. Providing a credit card is optional. If you would like to register without providing a credit card, click <b>Next</b> without entering any information on this screen.</p> <p><b>NOTE:</b> If you submit your registration request without providing credit card information, you will not be able to immediately access PACER. You will receive an activation code by U.S. mail in 7-10 business days.</p>
7	<p>Read and <b>acknowledge</b> the policies and procedures and click <b>Submit</b>.</p> 
8	<p>Your account has been created. You will link your accounts through CM/ECF on March 22.</p> <p><b>Click Continue to complete the attorney admissions and/or e-file registration.</b></p> <p>Your PACER account has been created. Now you may apply for attorney admissions and/or register to e-file by clicking the <b>Continue</b> button below. You may also apply for attorney admissions and/or register to e-file at any time through the <b>Manage My Account</b> link located in the upper right corner of the PACER Service Center website.</p> 
9	<p>For questions, <b>please contact PACER at 1-800-676-6856.</b></p>