Notice of Appearance and Request for Notice or Interested Party Status

This guide provides step-by-step instructions for electronically filing a Notice of Appearance and Request for Notice in the U.S. Bankruptcy Court for the District of Minnesota using the CM/ECF system. Follow the steps below and refer to the accompanying screenshots to ensure accurate filing.

Attorneys filing a Notice of Appearance must be admitted to practice and in good standing with the U.S. District Court for the District of Minnesota. If you are new to electronic filing or need assistance in requesting a filing account to CM/ECF, see the instruction titled "Registering as a Filing User".

Contents

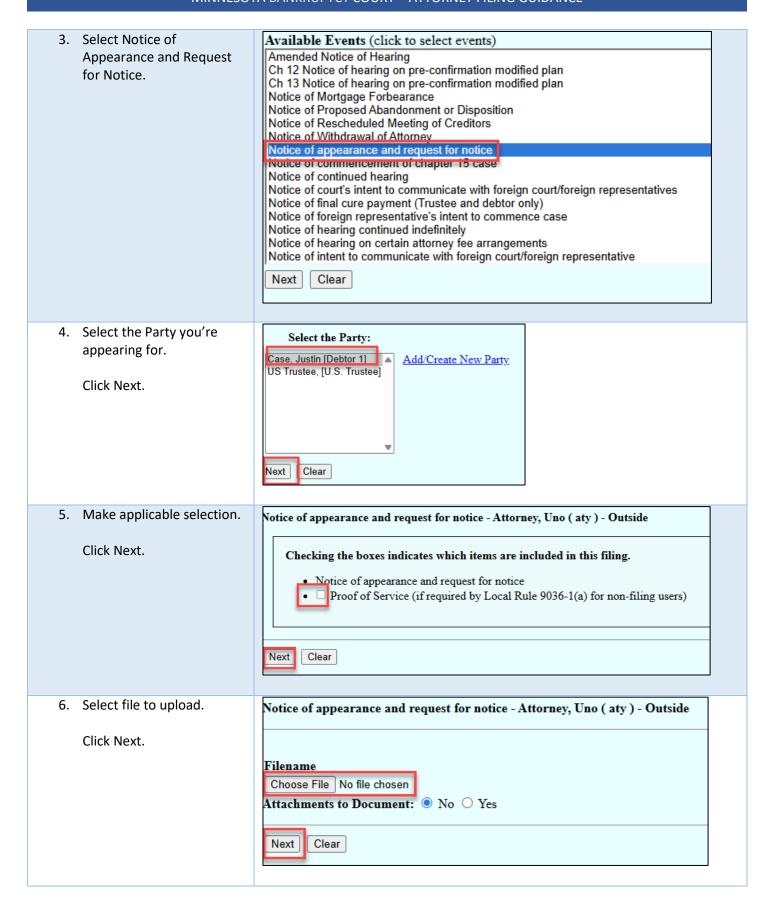
Notice of Appearance and Request for Notice	1
Withdrawal of Notice of Appearance	3
Request for Notice by Interested Party	
Request No Future Electronic Notices	

Notice of Appearance and Request for Notice

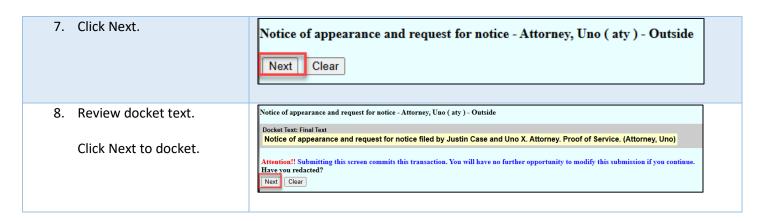
Use this event to file a Notice of Appearance and Request for Notice in a bankruptcy case or adversary proceeding. This filing ensures the attorney or party receives future notices, pleadings, and orders in the case.



Revised: 9/3/2025 Page 1 | 7

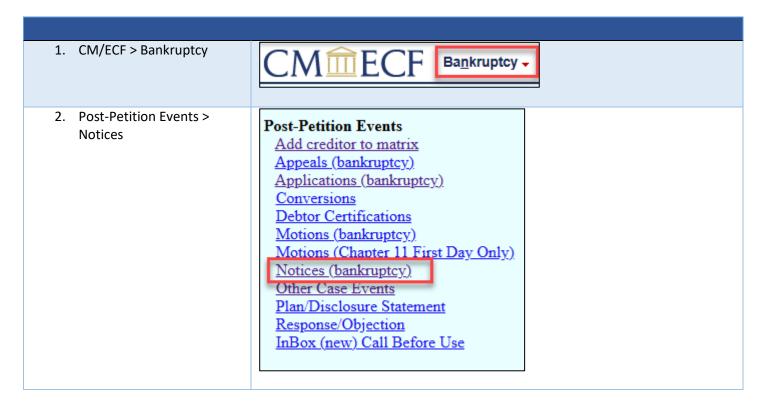


Revised: 9/3/2025 Page 2 | 7

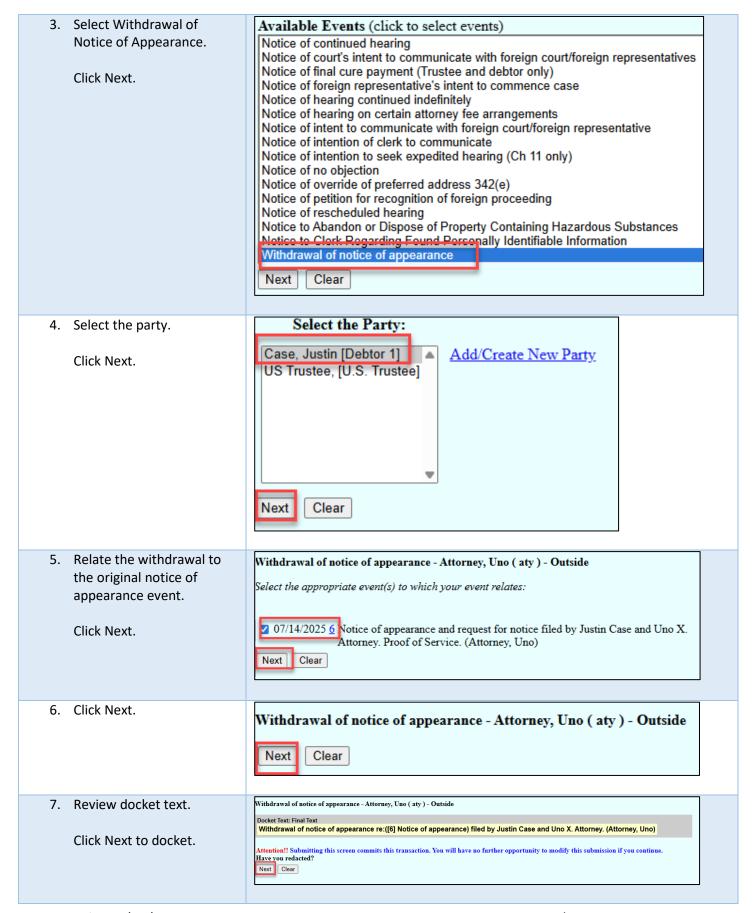


Withdrawal of Notice of Appearance

Under Local Rule 9010-1(e), an attorney may withdraw a Notice of Appearance only if other counsel of record remains representing the debtor or party in the case. Filers should confirm that substitute counsel has already appeared before submitting the withdrawal. If no other attorney represents the party, a motion to withdraw must be filed in accordance with applicable rules and procedures.



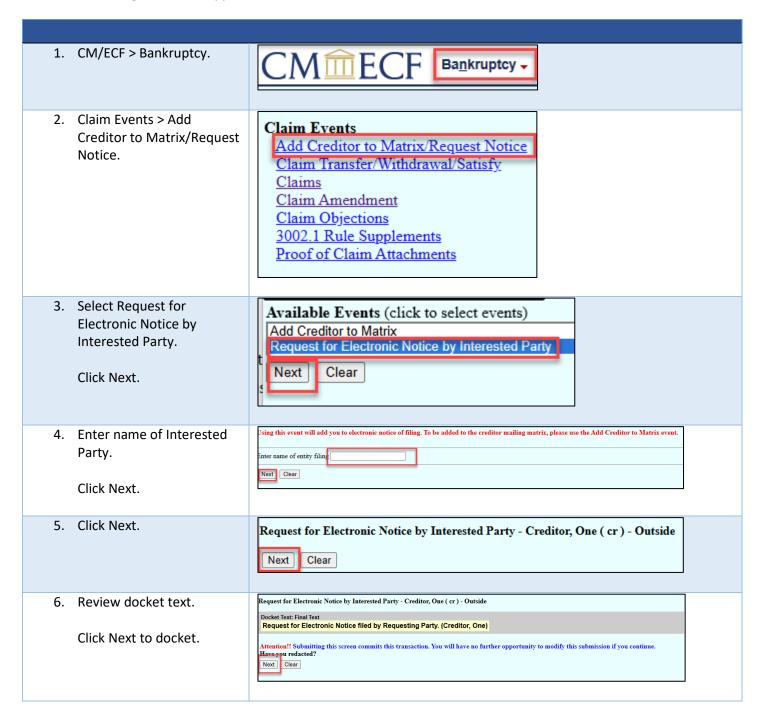
Revised: 9/3/2025 Page 3/7



Revised: 9/3/2025

Request for Notice by Interested Party

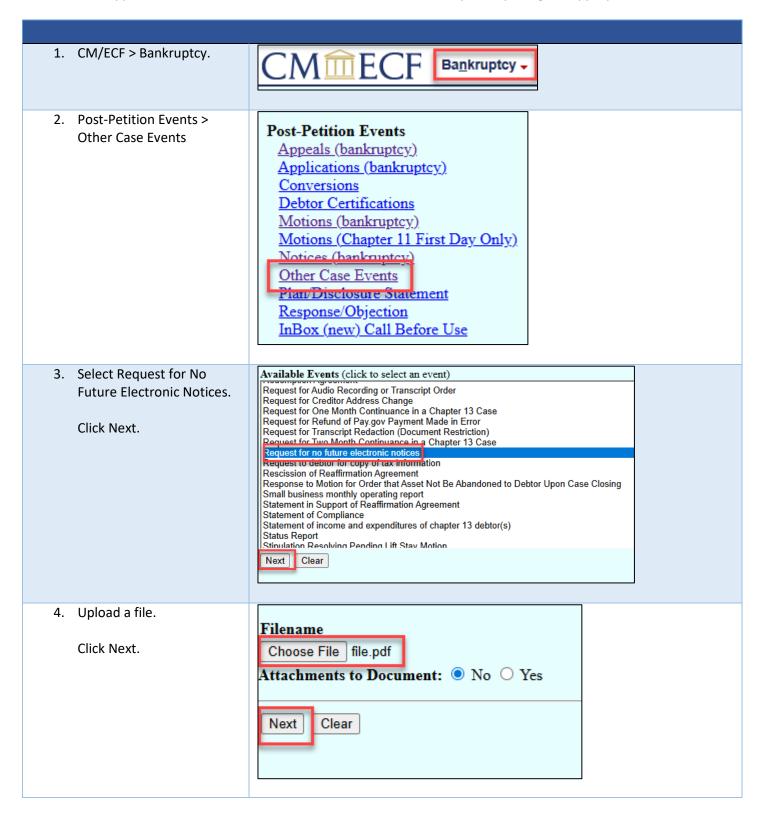
This event is used by non-case parties, such as creditor attorneys or interested third parties, to request notice of all filings and proceedings in a bankruptcy case. It does not constitute a formal appearance by counsel and does not require representation of a specific party on the case docket. Use this event when you wish to receive electronic notice but are not otherwise filing a notice of appearance.



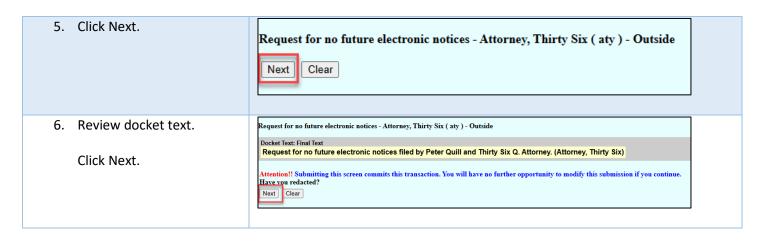
Revised: 9/3/2025 Page 5/7

Request No Future Electronic Notices

To withdraw a previously filed Request for Notice in a case, use the CM/ECF event "Request No Future Electronic Notices". This event will remove your name from the case's electronic notice list. It does not withdraw other filings, such as a Notice of Appearance or Proof of Claim, which must be withdrawn separately using the appropriate events.



Revised: 9/3/2025 Page 6|7



Revised: 9/3/2025 Page 7 | 7