

Chapter 13 Filing Requirements

Required Filing	Form #	Initial Required Filings to Open a Case	Notes
Certificate of Credit Counseling		X	Please read the Credit Counseling Warning before filing for bankruptcy! Click on the link for a list of U.S. Trustee Office approved pre-bankruptcy counseling agencies.
Voluntary Petition for Individuals Filing for Bankruptcy	101	X	
A Summary of Your Assets and Liabilities and Certain Statistical Information	106Sum		
Schedules A/B: Property	106A/B		
Schedule C: The Property You Claim as Exempt	106C		The full legal description of any real property should be included on Schedule C or on an exhibit or attachment to Schedule C. See Local Rule 1007-1(b).
Schedule D: Creditors Who Hold Claims Secured by Property	106D		
Schedule E/F: Creditors Who Have Unsecured Claims	106E/F		
Schedule G: Executory Contracts and Unexpired Leases	106G		
Schedule H: Your Codebtors	106H		
Schedule I: Your Income	106I		
Schedule J: Your Expenses	106J		
Schedule J-2: Expenses for Separate Household of Debtor 2 <i>(if applicable)</i>	106J-2		
Declaration About an Individual Debtor's Schedules	106Dec		

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Statement of Financial Affairs for Individuals Filing for Bankruptcy	107		
Disclosure of Compensation of Attorney for Debtor	Local Form 1007-1		
Chapter 13 Statement of Your Current Monthly Income and Calculation of Commitment Period	122C-1		Click here for additional information needed to complete the statement of current monthly income and Chapter 13 calculation of disposable income.
Chapter 13 Calculation of Your Disposable Income (if applicable)	122C-2		Only required if debtor's annual income is more than the applicable median family income
Bankruptcy Petition Preparer's Notice, Declaration, and Signature (if applicable)	119	X	Only required if debtor paid or agreed to pay a non-attorney to complete bankruptcy forms.
Disclosure of Compensation of Bankruptcy Petition Preparer (if applicable)	2800	X	Only required if debtor paid or agreed to pay a non-attorney to complete bankruptcy forms.
Initial Statement About an Eviction Judgment Against You (if applicable)	101A	X	The debtor must serve Forms 101A and 101B on the landlord and file proof of such service. Rent deposited with the court must be in the form of a certified check or money order made payable to the debtor's landlord.
Statement About Payment of an Eviction Judgment Against You (if applicable)	101B	X	The debtor must serve Forms 101A and 101B on the landlord and file proof of such service.
Chapter 13 Plan	Local Form 3015-1		See Preparing, Filing and Serving the Chapter 13 Plan Form .

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Financial Review of the Debtor's Business (if applicable)	Local Form 1007-3		See Local Rule 1007-3 .
Payment Advices Coversheet	Local Form		Must be filed separately using the Payment Advices Coversheet event in ECF. Do not include the Income Records of Debtor(s) with this event.
Income Records of Debtor(s)			Must be filed separately using the Income Records of Debtor(s) event in ECF. Be sure financial identifiers are redacted in accordance with Fed. R. Bankr. P. 9037. Do not include the Payment Advices Coversheet with this event. Income records are pay stubs or other evidence of income received within 60 days before the filing.
Creditor Matrix		X	See preparation instructions for more information. This is the only text (.txt) document.
Statement About Your Social Security Numbers	121	X	To be submitted in all individual filings.
Notice of Responsibilities of Chapter 13 Debtors and Their Attorneys	Local Form 1007-3-1 (13)	X	To be submitted in non-pro se filings only. The first 4 pages of the document should not be scanned; only the signature page should be scanned.
Filing Fee		X	Filing fee of \$313.00** <ul style="list-style-type: none"> • OR Application for Individuals to Pay the Filing Fee in Installments (Form 103A).

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			** The court cannot accept a debtor's check or credit card for the filing fee. The filing fee may be paid in the exact amount of the fee by a money order, a cashier's check, debit card, or the credit card or check of a law firm or of an attorney representative admitted to practice before the U.S. District Court for the District of Minnesota.

See [Bankruptcy Forms for Individuals](#) for information on completing certain forms.

The Clerk's Office ECF preference is for attorneys to file the petition as the main document and all schedules and statements as attachments. For assistance, see the [Filing Guidance for Filing Separate Attachments to a Main Document](#).

Please note that debtors who are filing the case without the assistance of an attorney must apply a pen-in-hand signature to all documents that have a signature or verification field.



Debtors who are interested in receiving court-generated documents by email instead of paper copies must complete the Debtor's Electronic Noticing Request document. Each individual debtor must complete and sign the document. For further information, visit the court's [DeBN](#) page.