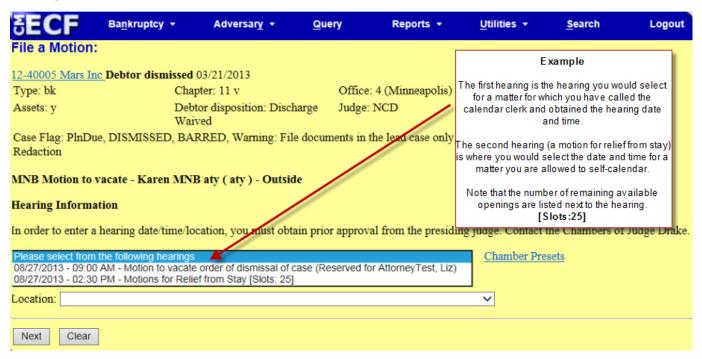
## CHAP - CHambers Automation Program (CHAP)

The bankruptcy court is using a new electronic calendar program called **CH**ambers **A**utomation **P**rogram (**CHAP**) that extracts the calendar data directly from the CM/ECF database. As of August 19, 2013, the CHAP system will be "locked down." This means that you will no longer be able to type in a hearing date and time in CM/ECF; rather, you will need to select the hearing reserved for your matter from the list of hearings that appears in a drop-down box.



Once the calendar clerk has provided a hearing date and time, that assigned date and time will appear in the drop-down box when e-filing your documents, and it will indicate that the hearing time is reserved for the requesting attorney. If you are setting a hearing for such things as Chapter 13 hearings or self-calendared relief from stay motions that do not require you to obtain a specific date in advance of filing the documents, you will see a general description of the type of matter that can be set for the date and time selected. After selecting the chosen hearing date, the information will populate to the judge's court calendar automatically. Please note that not all judges allow self-calendaring, so please consult the Court's website for further instruction.

This new program will result in fewer miscalendared hearing entries, fewer typographical errors, and will provide a more accurate "real time" calendar display for the judges. If you experience problems while e-filing your documents and are unable to see the hearing date in the drop-down menu, please contact the calendar clerk for the appropriate Judge for further instruction. The calendar clerks for each of the Minnesota bankruptcy judges are as follows:

Judge Gregory F. Kishel Jamie Smith 651-848-1061 Jamie\_Smith@mnb.uscourts.gov

Judge Robert J. Kressel Lynn Hennen 612-664-5250 Lynn\_Hennen@mnb.uscourts.gov

Judge Kathleen H. Sanberg Carrie Nordstrom 612-664-5251 Carrie\_Nordstrom@mnb.uscourts.gov

Judge Michael E. Ridgway Karen Krouch 612-664-5261 Karen\_Krouch@mnb.uscourts.gov

Judge Katherine A. Constantine Nancy Brill 651-848-1051 Nancy\_Brill@mnb.uscourts.gov

For cases filed within the Duluth office:

Judge Gregory F. Kishel Anita Miller 218-529-3601 Anita\_Miller@mnb.uscourts.gov Judge Robert J. Kressel Anita Miller 218-529-3601 Anita\_Miller@mnb.uscourts.gov

Thank you for your patience while we transition to this new calendar system.