



**UNITED STATES BANKRUPTCY COURT
DISTRICT OF MINNESOTA**

Diana E. Murphy U.S. Courthouse
300 S. 4th ST, STE 301
Minneapolis, MN 55415
(612) 664-5200

Warren E. Burger Federal Building & U.S. Courthouse
316 N. Robert ST, STE 200
St. Paul, MN 55101
(651) 848-1000

Edward J. Devitt U.S. Courthouse & Federal Building
118 South Mill ST
Fergus Falls, MN 56537
(218) 529-7337

Gerald W. Heaney Federal Building & U.S. Courthouse & Customhouse
515 W. 1st ST, STE 404
Duluth, MN 55802
(218) 529-7337

August 24, 2023

PUBLIC NOTICE

CASE PROCESSING AND CLERK'S OFFICE CERTIFICATION CHANGES

The Clerk's Office has posted the following updated attorney procedures. These procedures may be found on the [Attorney Procedures](#) page of the court's website.

- **Redaction Personal Identifiers.** The updated guidance clarifies that attorneys must comply with Fed. R. Bankr. P. 9037(h) when filing a motion to redact, including the requirement to attach to the motion the proposed redacted document and to serve the motion and attachment in accordance with Rule 9037(h). The procedure also asks that attorneys re-file the redacted document, using the appropriate event.
- **Application for Review of Fee Agreement.** The updated guidance clarifies that it is not necessary to provide a copy of any agreement with a third-party to pay the post-petition attorney's fees when the Disclosure of Compensation (Local Form 1007-1) discloses such an arrangement.

As of Tuesday, September 5, 2023, the Clerk's Office will only provide the following certifications:

- Certified copies of any document in the court record, including certified copies of a case docket sheet.
- Certificate of Search (Official Form B1320).
- Certification of Judgment for Registration in Another District (Official Form B2650).
- Certificate of Retention of Debtor in Possession (Official Form B2070).

- Certificate of Sale or Abandonment.

Please note that as of September 5, 2023, the Clerk's Office will no longer issue the Certificate Regarding Property Claimed as Exempt; Certificate Regarding Closed Bankruptcy Case; Certificate Regarding Dismissal of Bankruptcy Case; Certificate for Order; Certificate Regarding Entry of Discharge; and Certificate Regarding Trustee. Parties may instead request certified copies of any part of the court record, including the docket sheet.

The current fee to certify any document is \$11, plus the \$.50 per page fee to reproduce any document and provide a copy in paper form. The current fee to conduct a search of the bankruptcy court records is \$32 per name or item searched.

Please visit the Court's website at www.mnb.uscourts.gov for the most current filing guidance.