



U.S. Bankruptcy Court, District of Minnesota

**Rule 7055-1. Default Judgment**

(a) **REQUIRED DOCUMENTS.** After the clerk has entered a party's default under Federal Rule of Civil Procedure 55(a), the party seeking a default judgment must file and serve the following documents on the defaulting party:

- (1) a request for a default judgment;
- (2) an affidavit of default stating that no defense or other response of any kind has been received or, if one has been received, detailing the defense or other response received;
- (3) an affidavit of identification of the defaulting party including the defaulting party's address and military, infancy, or competency status;
- (4) an affidavit on the merits and the amount due including costs and disbursements by a person with personal knowledge; and
- (5) proposed findings of fact, conclusions of law, and an order for judgment.

(b) **RETURNED MAIL.** If either the summons and complaint or the request for default judgment were served by mail and returned by the post office, the party seeking a default judgment must disclose that to the court by filing an affidavit.

(c) **HEARING.** The court may, in its discretion, hold a hearing before entering a default judgment.

[Effective April 15, 1997. Amended effective January 1, 2002; October 1, 2019; September 4, 2024.]

**2024 Advisory Committee Notes**

Local Rule 7055-1 was amended to remove language that was duplicative of Fed. R. Civ. P. 55(a), as incorporated by Fed. R. Bankr. P. 7055. The other amendments are stylistic only; no substantive changes were intended.