

UNITED STATES BANKRUPTCY COURT
DISTRICT OF MINNESOTA

NON-SCANNED DOCUMENT

In re:

Bky Case No.

Sample Documents -
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Debtor.

Notice of Hearing and Motion for Relief from Automatic Stay
(see Local Form 9013-2)

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/e/ Attorney Name

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**UNITED STATES BANKRUPTCY COURT
DISTRICT OF MINNESOTA**

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Affidavit of John Smith

Signed by creditor or other party

John Smith

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Memorandum of Law

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/e/ Attorney Name

Exhibit A

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Agreement

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Proof of Service

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Proof of service (see Local Form 9001-1) on those parties
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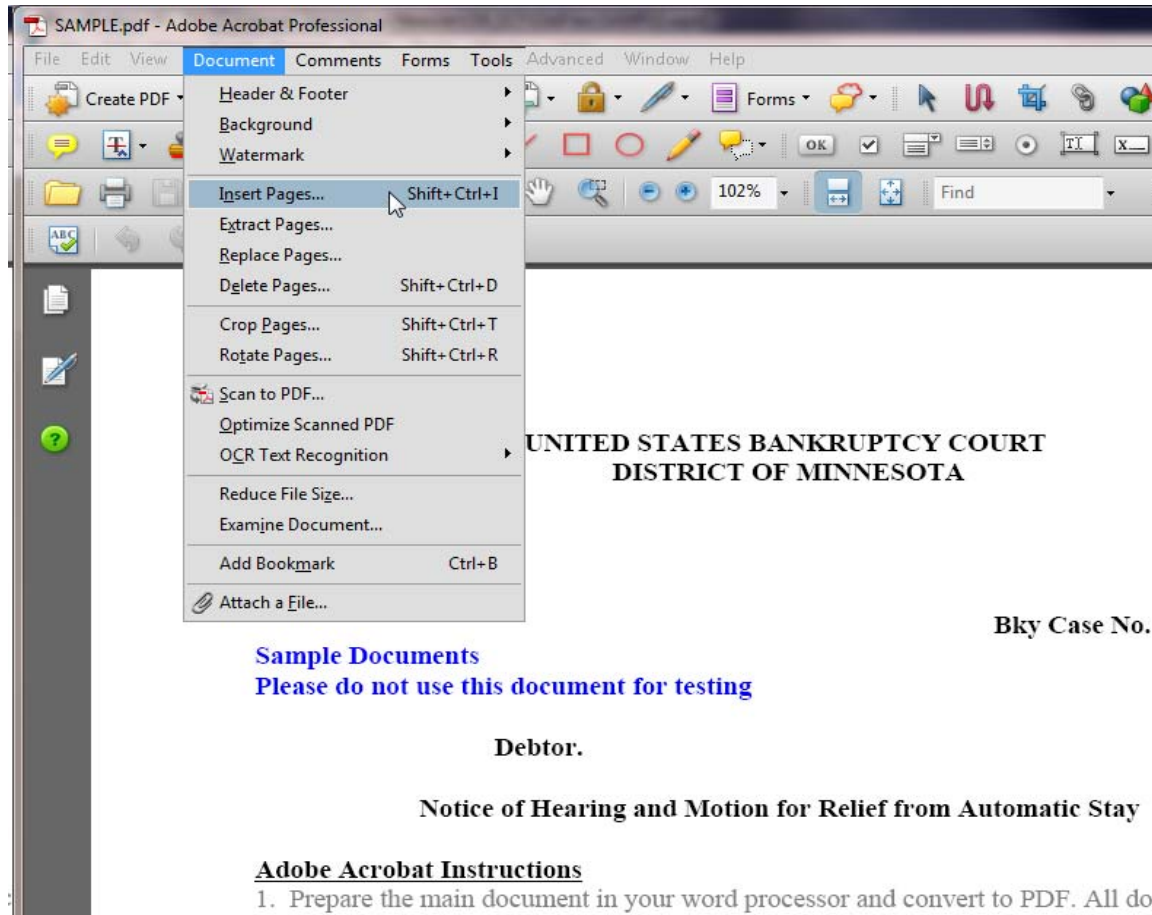
ORDER

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The non-scanned proposed order, if there is one,
should be the final page of the PDF file.

Instructions for combining documents using Adobe Acrobat

1. Prepare the main document in your word processor and convert to PDF. All documents should be filed as a single PDF file. Save the main document using the name of the case and case number, but do not use symbols. Example: Johnson1030100
2. Scan in any paper documents, such as a signed affidavit or exhibits and convert them to PDF. Save the scanned documents.
3. Insert your scanned documents into your main document using the **Document** menu and the **Insert pages** option in Adobe Acrobat. The proposed order should be the last page of the document. Save the entire document again.



The screenshot shows the Adobe Acrobat Professional interface. The 'Document' menu is open, and the 'Insert Pages...' option is highlighted with a mouse cursor. The menu also shows other options like 'Extract Pages...', 'Replace Pages...', 'Delete Pages...', 'Crop Pages...', 'Rotate Pages...', 'Scan to PDF...', 'Optimize Scanned PDF', 'OCR Text Recognition', 'Reduce File Size...', 'Examine Document...', 'Add Bookmark', and 'Attach a File...'. The background of the document shows the text 'UNITED STATES BANKRUPTCY COURT DISTRICT OF MINNESOTA' and 'Bky Case No.'.

**UNITED STATES BANKRUPTCY COURT
DISTRICT OF MINNESOTA**

Bky Case No.

Sample Documents
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Notice of Hearing and Motion for Relief from Automatic Stay

Adobe Acrobat Instructions

1. Prepare the main document in your word processor and convert to PDF. All doc